

MISSOURI RIVER REGIONAL LIBRARY
Board of Trustees Meeting
213 Adams Street, Jefferson City Chamber Board Room
Jefferson City, Missouri
November 18, 2025

MINUTES OF THE MEETING

The regular Board of Trustees meeting was called to order at 6:02 p.m. by President Bob Priddy.

1. ROLL CALL OF MEMBERS

Members present: President Bob Priddy, Vice President John Gulick, Treasurer Kay Kasiske and members: Jeff Briggs, Lori Bruce, Ithaca Bryant, Becky Layton, Samantha Mebruer and Anne Rottmann

Member(s) absent: Jessica Davis and Bob Swift

Also present: Claudia Young, Library Director; Angie Bayne, Assistant Director of Public Services; Debra Winter, Chief Financial Officer; and Robin Coffman, Administrative Assistant

2. PUBLIC COMMENT

None

3. APPROVAL OF MINUTES

Jeff Briggs made a motion, seconded by Kay Kasiske, to approve the minutes from the October 21, 2025 meeting. Motion carried.

4. TREASURER'S REPORT AND APPROVAL OF MONTHLY EXPENDITURES

The Treasurer's Report for the month ending October 31, 2025 and the monthly expenditures were presented. Kay Kasiske made a motion, seconded by Anne Rottmann, to approve the Treasurer's Report and monthly expenditures, as presented. Motion carried.

5. LIBRARY DIRECTOR'S REPORT

Prior to the director's report, President Priddy announced that Jessica Davis has submitted her resignation from the Osage County Library District and the Missouri River Regional Library Boards effective upon a replacement being appointed.

Claudia reported that the advisory team has been reviewing Human Resources (HR) software modules. Moving to a more automated platform should increase efficiency, streamline HR and payroll activities, and improve storage of and access to employee files.

Claudia indicated that the library's annual Staff Day (professional development training) was a great success; and she highlighted that staff also attended critical incident training

put on by the Jefferson City Police Department. This came about as a result of a staff member being confronted by an overly aggressive and agitated patron who threatened bodily harm. Claudia also indicated that the library is increasing visual security in and around the library facility.

It was reported that there was another crack/breakage of the library's cast iron pipes. The repair costs totaled over \$20,000 for not only the plumbing issue, but also included repair to electrical wiring which was inadvertently cut during the replacement of the pipes. Claudia reported that all of the repair work and subsequent inconvenience to staff and patrons was shared with the public through social media posts.

Claudia explained MRRL is joining the Evergreen Library Consortium and the phasing out of the library's use of MOBIUS. Both, the advantages and disadvantages pertaining to the programs and the transition between them was discussed.

Claudia announced that the library is the recipient of a \$10,000 gift from the Carnegie Corporation as a descendant library. Carnegie libraries are receiving this gift in celebration of the 250th anniversary of the signing of the Declaration of Independence.

The topic of having vacancies on the Jefferson City/Cole County Library Board as well as on the Osage County Library Board was discussed regarding how and by whom (mayor and/or county commissions) the various appointments are made. Vacancies on both boards obviously have a related impact on the overarching regional board. Currently, there is one vacancy of over a year on the Jefferson City/Cole County Library Board with several other members' terms expiring this spring. The Osage County Library Board also has two vacancies with another member wishing to step off the board.

6. COMMITTEE REPORTS

A. Capital Facilities Committee (Kay Kasiske) No Report

B. Executive Committee (Bob Priddy) No Report

C. Finance Committee (Kay Kasiske) No Report

D. Foundation Liaison (Lori Bruce)

Claudia Young reported that the Foundation, to date, has received about \$15,000 from its annual appeal campaign from 65 donors; she noted that about 420 letters were mailed out. She also indicated that Foundation Directors are gearing up for the annual mini-golf fundraiser in February 2026.

E. Marketing/Communications Committee (Jeff Briggs) Jeff reported that the Marketing Committee met just prior to this evening's MRRL Board meeting. He indicated that the library's refreshed and improved website should be operational sometime near the first of the year.

F. Planning Committee (Ithaca Bryant) No Report

G. Bylaws Committee (Bob Priddy) No Report

7. UNFINISHED BUSINESS

A. 2026 Budget

Debra Winter provided copies of the 2026 draft budget and reported that no changes were made from the document reviewed by the MRRL Board in October. Jeff Briggs made a motion, seconded by John Gulick, to approve the 2026 budget as presented. Motion carried.

B. Nominating Committee

Kay Kasiske, chair, presented a slate of officers for the 2026 calendar year. It was noted that the vote on the 2026 officers will take place at the December meeting, after allowing for additional nominations from the floor. The proposed slate of officers include:

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|------------------------|--------------------------------|
| President - Lori Bruce | Vice President - Anne Rottmann |
| Treasurer - Bob Swift | Secretary - Samantha Mebruer |

C. Strategic Plan Update

The report was postponed until the December meeting, so that it may include updates not only for the 3rd quarter, but also for the 4th quarter of 2025.

8. NEW BUSINESS

None

9. ADJOURNMENT

There being no further business, the Board adjourned at 6:50 p.m.

Meeting minutes approved on December 16, 2025.