

**MISSOURI RIVER REGIONAL LIBRARY
BOARD MEETING
Annex Conference Room, 209 Adams Street
September 15, 2015
MINUTES OF THE MEETING**

The regular Board of Trustees meeting was called to order at 7:03 pm by Vicki Ford, Vice-President. Judy Speidel, Administrative Assistant, was present to take the minutes.

1. ROLL CALL OF MEMBERS

Members present: Vicki Ford, Vice-President; Jane Dolan, Secretary; Jenny Jacobs, Treasurer; Marge Kudrna, Member; Adam Veile, Member; Kay Kasiske, Member; Debbie Rowles, Member; Katrinka Goldberg, Member; Barbara Baker, Member; . Also present were: Claudia Schoonover, Library Director; Betty Hagenhoff, Assistant Director; and Elizabeth Beach, Human Resource Director.

2. PUBLIC COMMENT

There was no public comment.

3. APPROVAL OF MINUTES

Jenny recommended changes to the August minutes as follows: the third sentence in the first bullet point in Item 7 should read: This information was discussed with John Klebba with a request etc.

Barbara Baker made a motion to approve the August 18, 2015 minutes, as amended. Marge Kudrna seconded. The motion passed.

4. TREASURER'S REPORT AND APPROVAL OF MONTHLY EXPENDITURES

Jenny Jacobs reviewed the Treasurer's Report with the Board.

Jenny Jacobs moved that the Treasurer's Report and the Monthly Expenditures be accepted as submitted and filed for audit. Jane Dolan seconded. The motion passed.

6. LIBRARY DIRECTOR'S REPORT – CLAUDIA SCHOONOVER

Claudia summarized the items contained in her report. Items of interest include:

- Claudia welcomed new Osage County Board Member Barbara Baker.
- Claudia reported receipt of a LSTA Collection Grant in the amount of \$ 16,859.51 which added a total of 626 items to the library's collection.
- Claudia highlighted a new partnership with Operation Bugle Boy honoring veterans from World War II. Area veterans will be coming into the library in September and October to autograph the book, The Greatest Generation. Judy Speidel has been acting as hostess to these veterans. The books will be sold to raise money for the honor flights to Washington, DC.

- Claudia presented the board with the library's first newsletter, MRRL SPLASH, which Paula Schulte will publish four times a year.
- The State Technical College and the Library will be partnering again to provide free OSHA-10/National Readiness Training in both Cole and Osage Counties.

7. COMMITTEE REPORTS

A. Capital Facilities Committee

Betty presented the board the Linn Library Study report from Clark Enersen Partners on their study of the building at 1014 East Main Street, Linn, Missouri, in Osage County. She asked that the MRRL Capital Facilities Committee along with the Osage County Board members meet to discuss the study prior to the October MRRL Meeting. The meeting will be held on Wednesday, September 23 at 5:00 pm at the Osage County Library.

B. Executive Committee

No Report.

C. Finance Committee

Jenny Jacobs reported the Committee met at 6:00 pm today to approve the budget and she would give a summary of the draft budget under New Business.

D. Foundation

Debbie Rowles reported the Foundation did meet on August 13, 2015.

Debbie reported the highlights of the meeting were:

- about 1200 individuals attended the last cultural concert on the Capitol lawn;
- total cost of the three concerts were \$8400.00 with the Foundation contributing \$ 1800.00;
- Capital Read event featured George Hodgeman who wrote Bettyville, a book about caring for his aging mother;
- library will be participating all three days of the downtown Art Stroll;
- Foundation's balance as of date of meeting was \$ 14,068.39;
- Board approved a Resolution of Authorization for the bank account naming Anita Randolph, Arnold Parks, and Reg Turnbull as designate users of the account;
- discovered a Friends of the Library account of \$5,000.00 under the Foundation's Federal Tax identification number which resulted in the Board asking that a Foundation member serve on the Friends Group and giving an activity report to the Foundation each month;
- Kit Freudenberg, a professional fundraiser, agreed to assist the Foundation to raise funds and a committee has been formed to do that which will meet on September 29 at 10:00;
- Library brochure on hold until after meeting with Kit but donor cards are available if needed;

- Reader's Theatre will be held on October 2 and October 3 with dessert bar at 6:30 and show at 7:30; Claudia has tickets for the Reader's Theatre event which are \$ 10.00 and they will be \$ 12.00 at the door; Central Bank will sponsor the event with a donation of \$500.00;
- Mini-Golf will be held on February 20 with an alternative snow date of February 27;
- Foundation is in need of new members so any recommendations would be appreciated; and
- Kit, Paula and Claudia have drafted a letter to be sent to previous donors advising of how donations were spent.

E. Planning Committee

Claudia reported the Planning Committee will be meeting on September 24, 2015.

8. UNFINISHED BUSINESS

9. NEW BUSINESS

A. Draft Budget

After giving a summary of the 2016 budget, Jenny Jacobs made a motion to approve the 2016 Budget as presented by the Finance Committee. Jane Dolan seconded. The motion passed.

10. ANNOUNCEMENTS

Claudia announced the Capital Read Event on September 29 would feature George Hodgman, Author of Bettyville.

12. ADJOURNMENT

Vicki Ford adjourned the meeting at 7:40 pm. Minutes of the meeting were submitted by Judy Speidel.

APPROVED 10-20-2015