

**MISSOURI RIVER REGIONAL LIBRARY  
BOARD MEETING  
Annex Conference Room, 209 Adams Street  
April 19, 2016  
MINUTES OF THE MEETING**

*The regular Board of Trustees meeting was called to order at 7:00 pm by Stu Murphy, President. Judy Speidel, Administrative Assistant, was present to take the minutes.*

**1. ROLL CALL OF MEMBERS**

Members present: Stu Murphy, President; Vicki Ford, Vice-President; Jenny Jacobs, Treasurer; Debbie Rowles, Member; Adam Veile, Member; Bill Zimmerman, Member; Donna White, Member; Katrinka Goldberg, Member; Kay Kasiske, Member; Valerie Weber, Member; and Kathy Penfold, Member. Also present were: Claudia Schoonover, Library Director; Betty Hagenhoff, Assistant Director; and Tammie Busch, Administrative Practicum Student-University of Missouri-Columbia.

**3. PUBLIC COMMENT**

There was no public comment.

**4. APPROVAL OF MINUTES**

Debbie Rowles made a motion to approve the March 15, 2016 minutes. Kathy Penfold seconded. The motion passed.

**5. TREASURER'S REPORT AND APPROVAL OF MONTHLY EXPENDITURES**

Jenny Jacobs reviewed the Treasurer's Report with the Board.

Jenny Jacobs moved that the Treasurer's Report and the Monthly Expenditures be accepted as submitted and filed for audit. Kay Kasiske seconded. The motion passed.

**6. LIBRARY DIRECTOR'S REPORT – CLAUDIA SCHOONOVER**

Claudia summarized the items contained in her report. Items of interest include:

- Claudia reported receipt of two grants: \$3,479 technology mini-grant for a network switch upgrade and \$ 4,000 A.J. Schwartz Foundation grant for assistance with the Storytelling Festival.
- Book sale was successful grossing slightly over \$ 51,000 which will be split with MRRL and ABLE after all expenses are paid.
- Angie Bayne was a huge help with the Storytelling Festival along with help from Tammie Busch. Thirty-two schools throughout Cole and Osage Counties participated.

- The chiller and cooling tower updates were completed by the first of April and the air conditioning was running by April 4. As the board members were made aware of, there was a water main break and the library was without water for a day.
- Betty, Elizabeth, and Claudia have been working on a new personnel policy concerning employee transfers, promotions, demotions, and temporary duties. This policy will be presented to the Board at the next meeting.
- Claudia praised the library staff on their terrific line-up of programs.
- The Friends group will be meeting on April 28 at 7 pm. A MU professor, which Tammie Busch found, will be giving a presentation on the history of Carnegie Libraries.
- Claudia attended PLA conference in Denver and felt it was very beneficial. In the future she would like to send more staff to this conference. She will include some of the sessions she attended in her next board report.
- Patron Appreciation Day was held on Saturday, April 16 with approximately 100 people attending. Free hot dogs and chips were provided and Coca Cola provided drinks. Kathy Penfold suggested more healthy food choices.

## **8. COMMITTEE REPORTS**

### **A. Capital Facilities Committee**

Betty Hagenhoff gave an update on the walk-thru by Andy Mitchell of Clark Enerson Partners regarding the cooling tower and chiller. She reported there were some minor problems to be fixed and Andy will contact the company to let them know and to move faster on those corrections.

Betty reported the library will be taking a break on any major renovations. However, she did indicate Andy advised the replacement of the front doors could be done without their company's assistance. She also reported the tuck-pointing will need to be checked due to leaks.

### **B. Executive Committee**

Although the committee did not meet, Stu advised there were some administrative issues that will be referred to that committee to discuss.

### **C. Finance Committee**

No Report.

**D. Foundation**

Debbie Rowles reported the Foundation met on April 14, 2016, and the highlights of that meeting were:

- The Foundation approved \$ 1500.00 to the Storytelling Festival event.
- As of March 31, 2016, the Foundation's bank account has \$ 21,220.85. The Foundation still owes for a drop box in St. Thomas and the Storytelling Festival donation. The Friends of the Library's bank account as of March 31, 2016 is \$ 5,647.02
- The Foundation is working on a board book and information packet.
- It was recommended to hold a Vintage Library Party fundraiser which a committee is seeking information and will report back to the Foundation as to the details.
- A second Foundation retreat will be held on May 5 from 6:30 pm – 8:00 pm in the Annex Conference Room. MRRL Board of Trustees are invited to attend the retreat.
- Karen Enloe, Director of the JC Public Schools Foundation was a guest speaker and her presentation was on recruiting directors and increasing sponsorships.
- Frank and Betty Masters donated \$ 250.00 to the Foundation. They have done this for several years now.

**E. Planning Committee**

Stu Murphy reported the Planning Committee did meet at 6:00 pm and reviewed all of the responses from the board members. He reported responses were received from 9 out of the 14 board members and the responses were very good.

Stu reported the committee approved the following mission statement:

The mission of Missouri River Regional Library is to promote development of the community by providing access to a diverse selection of resources and programs to meet the educational, cultural, professional, recreational, and social needs of the residents of Cole and Osage Counties.

Stu reported the next Planning Committee Meeting will be held on May 17 at 6:00 pm at which time the committee will write a value statement.

**9. UNFINISHED BUSINESS**

**A. Library's cost regarding Ameren's appeal of the County Assessor's property tax valuation of Ameren's property**

Claudia presented the board with a letter from the Cole County Commission regarding Ameren's appeal of the County Assessor's property tax valuation of Ameren's property which letter states in part: As you may recall, Cole County entered into Defense Cost-Sharing Agreements with Missouri River Regional Library and other affected taxing jurisdictions, wherein Cole County would pay the first \$ 118,405.87 of litigation costs and the other jurisdictions would pay subsequent costs according to the proportion of tax dollars received, up to \$118,405.87. Your share of this amount is \$ 1,802.98.

Claudia advised she will call on the status of this and report back to the Board at the next meeting.

**10. NEW BUSINESS**

**A. Tax Increment Financing (TIF) Update**

Betty reported she attended the TIF meeting at City Hall. She is representing several political subdivisions within the City and will be recommending to the City Council approval or disapproval of a TIF proposal which is being amended. The next TIF meeting is scheduled for May 31, 2016. Upon request from Kathy Penfold, Betty advised she would attempt to provide more information on the amended TIF proposal at the next board meeting.

**11. ANNOUNCEMENTS**

A. Vicki Ford reported Noelle Parker's baby is doing well.

B. Betty reported the auditors from Evers and Company will be in the Office on April 20 and April 21 conducting the yearly audit.

**11. ADJOURNMENT**

The meeting was adjourned by Stu Murphy at 7:58pm. Minutes of the meeting were submitted by Judy Speidel.

**APPROVED 5/17/2016**