

**Missouri River Regional Library
Board Meeting
214 Adams Street, Mark Twain Room
December 21, 2021
MINUTES OF THE MEETING**

The regular Board of Trustees meeting was called to order at 6:04 P.M. by Kay Kasiske, President. Diane Clingman, Business Office/HR Coordinator, was present to take the minutes.

1. ROLL CALL OF MEMBERS

Members present: President, Kay Kasiske; Vice President, Anita Randolph; Member, Jeff Briggs; Member, John Gulick; Member, Anne Rottmann; Member, Ithaca Bryant; Member, Kaye Bertels; Member, Peggy Mulvania; and Member, Bob Priddy.

Members absent: Sharon Lehman, Lisa Klebba, and Stacy Fick

2. PUBLIC COMMENT

None

3. APPROVAL OF MINUTES

Bob Priddy made a motion to approve the minutes from November 16, 2021 once the correction is made to indicate Kaye Bertels as absent in the roll call. Anita Randolph seconded. The motion passed.

**4. TREASURER'S REPORT AND APPROVAL OF MONTHLY EXPENDITURES
(ATTACHMENT A & B)**

John Gulick reviewed the Treasurer's Report, Attachment A & B with the Board. Jeff Briggs made a motion to approve the Treasurer's Report and Monthly Expenditures. Kaye Bertels seconded. The motion was approved.

5. LIBRARY DIRECTOR'S REPORT-CLAUDIA COOK (ATTACHMENT C)

Claudia reviewed her report with the board, see the attached report. Paula Caywood has returned as a staff member to the Osage Branch. Claudia and Natalie Newville spent November 11 filming the promotional library video with Jay Pelzer of Tag Productions. The Capital Campaign committee met again in November and has scheduled a meeting for December. The committee has embraced the mentality to do this campaign well, not fast. Claudia reported we experienced a great deal of staff turnover the past year, but we have also hired many new, excited and energetic staff. This past year MRRL/Osage began lending some new materials, hosting new programs, and began introducing new services to the communities.

COMMITTEE REPORTS

- A. Capital Facilities Committee (Anita Randolph) No Report
- B. Executive Committee (Kay Kasiske) No Report

- C. Finance/Fund Raising Committee (John Gulick) No Report
- D. Foundation Liaison (Kaye Bertels) Kay Bertels reported the Foundation had a meeting on 12/9/2021. The group completed the addressing of all the thank you notes being sent out after the Annual Appeal. This year's Annual Appeal reached over \$16,000. Kevin Wisch has been appointed the Foundation's new Treasurer after Nicole Will had to resign the position. Mini Golf is scheduled for February 19th in Osage and February 26th at the main branch.
- E. Marketing/Communications Committee (Jeff Briggs)
Natalie reviewed her objective summary with the committee. The New Adults programming reports program attendees at the max allowed for several programs. The New Adults programming is for ages 18 to 25 and up. Natalie is working with Orange Boy to survey inactive users and hopes to discover why they are inactive.
- F. Planning Committee (Stacy Fick)
Claudia reports the committee has not met and hopes to have the committee meet in January. Claudia has shared with Stacy Fick the 2021 Director Goals and Operation Plans and passed them out to the Board.

7. UNFINISHED BUSINESS

- A. Capital Campaign update
The brochure designed in partnership with Dake Wells was reviewed. The Capital Campaign Committee plans to meet monthly.
- B. Election of 2022 Officers.
Jeff Briggs made a motion to approve the slate of officers for 2022 as given by the Nominating Committee:
President, Stacy Fick; Vice President, Kaye Bertels; Secretary, Anne Rottmann; Treasurer, John Gulick. Anita Randolph seconded. The motion passed.
- C. Director's Evaluation update.
The annual evaluation is scheduled to be sent to staff in January. Staff will have a week to complete the evaluation. Once the staff evaluation has been completed the results will then be sent to board members. Then a board member evaluation will be sent out to the board. The Executive Committee will then meet to do the Director's Annual Evaluation.

8. NEW BUSINESS

- A. Close out old Building Fund to Operating Fund.
John Gulick made a motion to close the Building Fund. Jeff Briggs seconded. The motion passed.
- B. Possible roll call vote to close meeting pursuant to RSMo 610.021
 - 1. RSMo 610.021 (1) Legal actions, or litigation involving a public governmental body.
 - 2. RSMo 610.021 (2) Leasing, purchase or sale of real estate by a public body.

3. RSMo 610.021 (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body.

Anne Rottmann made a motion to go into closed sessions per RSMo 610.021 (1) RSMo610.021 (2), and RSMo 610.021 (3). Peggy Mulvania seconded the motion. Roll Call Vote:

Kay Kasiske- Yes; Anita Randolph- Yes; Jeff Briggs-Yes; John Gulick- Yes; Anne Rottmann- Yes; Ithaca Bryant- Yes; Peggy Mulvania- Yes; Kaye Bertels- Yes; and Bob Priddy-Yes.

Returned to open meeting after the closed session.

9. ADJOURNMENT

Adjourned at 7:10 p.m

APPROVED 01.18.22