

Missouri River Regional Library
Board Meeting
214 Adams Street, Mark Twain Room
November 16, 2021
MINUTES OF THE MEETING

The regular Board of Trustees meeting was called to order at 6:01 P.M. by Kay Kasiske, President. Betty Hagenhoff, Assistant Director, was present to take the minutes.

1. ROLL CALL OF MEMBERS

Members present: President, Kay Kasiske; Vice President, Anita Randolph; Member, Stacy Fick; Member, Jeff Briggs; Member, John Gulick; Member, Anne Rottmann; Member, Ithaca Bryant; Member, Kaye Bertels; Member, Lisa Klebba; Member, Peggy Mulvania; and Member, Bob Priddy.

Members absent: Sharon Lehman, Kaye Bertels.

2. PUBLIC COMMENT

None

3. APPROVAL OF MINUTES

Anita Randolph made a motion to approve the minutes from October 19, 2021. John Gulick seconded. The motion passed.

**4. TREASURER'S REPORT AND APPROVAL OF MONTHLY EXPENDITURES
(ATTACHMENT A & B)**

John Gulick reviewed the Treasurer's Report, Attachment A & B with the Board. Anne Rottmann made a motion to approve the Treasurer's Report and Monthly Expenditures. Ithaca Bryant seconded. The motion was approved.

5. LIBRARY DIRECTOR'S REPORT-CLAUDIA COOK (ATTACHMENT C)

- Claudia and Natalie are working with Clark from Orange Boy in preparation for sending out a survey. They are also interested in a Philanthropy module from Orange Boy that will better manage and track donors and donations.
- Claudia met with Library Managers to discuss possible restructuring in light of Betty's retirement in May. She sent a short survey to all managers following the meeting and has received 7 responses. Claudia will also be meeting with the Executive Committee of the Board in closed session immediately following this meeting.
- We currently have four open positions at the library. The hiring process is difficult at this time. Like many other employers, the library is struggling to get qualified candidates to apply.

- Claudia reported that she is the President of the Missouri Library Association (MLA) for 2022. The next MLA annual conference will be held in Springfield, Missouri. Claudia is working to bring that conference to Jefferson City in 2023. If that happens she will ask library staff to assist with the conference.
- The MRRL Foundation Annual Appeal letter has been mailed. Mid America Bank has agreed to match the first \$500 in donations on Giving Tuesday, November 29th.
- Claudia and Natalie worked with Jay Pelzer of Tag Production Studios on Thursday, November 11th to create a video promoting library services. Two library patrons and a former employee shared their stories of how library services had a positive impact on the lives of those served and their families.
- A short discussion followed about the timing of the Capital Campaign and a possible tax levy vote. It was noted that the Capital Campaign Committee will be meeting Friday, November 19, 2021.

COMMITTEE REPORTS

- A. Capital Facilities Committee (Anita Randolph) No report
- B. Executive Committee (Kay Kasiske) Is meeting after this meeting
- C. Finance/Fund Raising Committee (John Gulick) No report
- D. Foundation Liaison (Kaye Bertels) Kay Bertels was not present but Natalie reported that the Foundation met to address Annual Appeal letters. Also Mini Golf in the Library is scheduled for February 19, 2022 at the Osage County Branch and February 26, 2022 at the Main Library. The Annual Appeal including Giving Tuesday fundraising goal for this year is \$15,000
- E. Marketing/Communications Committee (Jeff Briggs) Natalie shared that the Library had a booth at the Chamber Summit. Natalie, Claudia, Diane and Allie worked the booth. They touted the benefits of the Reference Solutions database, demonstrated the 3-D printer and shared what the Library could do for businesses with those attending.
- F. Planning Committee (Stacy Fick) No report. Need to schedule a meeting to set goals for 2022

7. UNFINISHED BUSINESS

- A. Capital Campaign Update
Discussed during the Director's report
- B. Nominating Committee for 2022 Officers
Lisa Klebba announced the following proposed slate of Officers for the 2022 MRRL Board.
President - Stacy Fick
Vice President - Kaye Bertels
Secretary - Anne Rottmann
Treasurer - John Gulick

Election of officers will be held at the December meeting. Additional nominations from the floor can be made at that time.

8. NEW BUSINESS

A. Director Evaluation

Included in the Board Packet for this meeting was a list of the questions used for the Director's evaluation last year. The Board agreed to use the same questions to evaluate the Director's performance as last year for the managers and the board. The questionnaires will be sent out to the board and managers in December.

B. Roll call vote to close meeting pursuant to RSMo 610.021

- a. RSMo 610.021 (1) Legal actions, or litigation involving a public governmental body.
- b. RSMo 610.021 (2) Leasing, purchase or sale of real estate by a public body.
- c. RSMo 610.021 (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body.

Bob Priddy made a motion to go into closed session per RSMo 610.021 (1), RSMo 610.021 (2), and RSMo 610.021 (3). Anita Randolph seconded the motion. Roll Call Vote:

Kay Kasiske - Yes
Anita Randolph - Yes
Stacy Fick - Yes
Jeff Briggs - Yes
John Gulick - Yes
Anne Rottmann - Yes
Ithaca Bryant - Yes
Lisa Klebba - Yes
Peggy Mulvania - Yes
Bob Priddy - Yes

Returned to open meeting after the closed session.

9. ADJOURNMENT

Adjourned at 7:00 p.m.

APPROVED 12.21.21