

Missouri River Regional Library
Board Meeting
214 Adams Street, Mark Twain Room
September 21, 2021
MINUTES OF THE MEETING

The regular Board of Trustees meeting was called to order at 6:04 P.M. by Kay Kasiske, President. Diane Clingman, Business Office/HR Coordinator, was present to take the minutes.

1. ROLL CALL OF MEMBERS

Members present: President, Kay Kasiske; Vice President, Anita Randolph; Member, Jeff Briggs; Member, John Gulick; Member, Peggy Mulvania; Member, Bob Priddy, and Member, Kaye Bertels.

Members attending via Zoom: Stacy Fick and Ithaca Bryant

Members absent: Lisa Klebba, Sharon Lehman, and Anne Rottmann

2. PUBLIC COMMENT

None

3. APPROVAL OF MINUTES

John Gulick made a motion to approve the minutes from July 20 and August 17, 2021. Kaye Bertels seconded. The motion passed.

**4. TREASURER'S REPORT AND APPROVAL OF MONTHLY EXPENDITURES
(ATTACHMENT A & B)**

Betty Hagenhoff reviewed the Treasurer's Report, Attachment A & B with the Board. Jeff Briggs made a motion to approve the Treasurer's Report and Monthly Expenditures. Anita Randolph seconded. The motion was approved.

5. LIBRARY DIRECTOR'S REPORT-CLAUDIA COOK (ATTACHMENT C)

Claudia reviewed her report with the board, see the attached report. The Read and Feed Grant was completed in August after distributing 626 bags of food, \$9,390 in gift certificates and over 700 free books in Cole and Osage Counties. Claudia, Betty, and Anita Randolph attended a commissioner's meeting on August 31. Claudia addressed the commissioners regarding a potential parking collaboration and announced the Library's intention to expand the Jefferson City location. Claudia, Natalie and Anita attended a Jefferson City meeting pertaining to a Community Development Grant through the American Rescue Plan. At this meeting the group discussed some of the ways the Library can fill gaps in the community. Eric Lyon, a Children's Programmer was selected as the 2021 Outstanding Library Employee Award recipient by the Missouri Library Association.

6. COMMITTEE REPORTS

- A. Capital Facilities Committee (Anita Randolph) No Report
- B. Executive Committee (Kay Kasiske) No Report
- C. Finance/Fund Raising Committee (John Gulick) Report to be given under New Business.
- D. Foundation Liaison (Kaye Bertels) Kay Bertels reported the Foundation had a meeting on 9/9/2021. The fall fundraiser for 2021 will be a Trivia Night to be held on October 2 with twenty tables on the first floor available for teams. Book Lockers have arrived and are currently being set up.
- E. Marketing/Communications Committee (Jeff Briggs) No Report.
- F. Planning Committee (Stacy Fick) No report

7. UNFINISHED BUSINESS

- A. Finance/Fundraising Updates
Work continues to assist the Capital Campaign Committee with a brochure. The brochure was submitted for review and editing to Madeline Matson, Adam Veile, as well as Natalie and Kenney Newville. Additions to the brochure are underway. The Finance Committee has passed a motion to set a 60% of cost for square footage of a room or area as the amount required for naming recognition. A local videographer Jay Pelzer is preparing a quote to create a Capital Campaign video.

8. NEW BUSINESS

- A. Draft Budget 2022
Betty Hagenhoff submitted a draft 2022 budget to the Finance Committee at tonight's Finance Committee meeting. Betty explained various increases and decreases from last year to this year. She noted that fifty cent raises were included for all staff and that our health insurance cost had risen significantly the past two years. The Finance Committee decided to table the budget for further consideration and submit the proposed budget to the MRRL Board at the next meeting.
- B. Roll Call Vote to close the meeting pursuant to RSMo 610.0201 (2) (1)
Roll Call to close: Kay Kasiske, yes; Anita Randolph, yes; Stacy Fick, yes; Jeff Briggs, yes; John Gulick, yes; Ithaca Bryant, yes; Kaye Bertels, yes; Peggy Mulvania, yes; and Bob Priddy, yes.
Roll Call to open: Kay Kasiske, yes; Anita Randolph, yes; Stacy Fick, yes; Jeff Briggs, yes; John Gulick, yes; Ithaca Bryant, yes; Kaye Bertels, yes; Peggy Mulvania, yes; and Bob Priddy, yes.

9. ANNOUNCEMENT

Kay Kaiske announces the appointment of John Gulick, Finance Committee Chair as MRRL Board Treasurer.

9. ADJOURNMENT

Adjourned at 8:00

APPROVED 10.19.2021