

**Missouri River Regional Library Board Meeting  
July 20, 2021**

The regular Board of Trustees meeting was called to order at 6:02pm by Kay Kasiske, President. Natalie Newville, Marketing Manager, was present to take the minutes.

**AGENDA**

1. Roll Call of Members

Members present: President Kay Kasiske; Vice President Anita Randolph; Member Valerie Weber; Member Jeff Briggs; Member John Gulick; Member Anne Rottmann; Member Stacy Fick; Member Peggy Mulvania; Member Kaye Bertels; Member Lisa Klebba; and Member Bob Priddy.

Absent: Member, Ithaca Bryant; Member, Sharon Lehman

2. Public Comment

3. Spotlight: Sarah Falter, new Branch Manager of the Osage County Branch

4. Approval of June 15, 2021 Minutes

Jeff Briggs made a motion to approve the minutes of June 15, 2021. Anita Randolph seconded the motion. The motion was approved.

5. Treasurer's Report (Attachment A) and Approval of Monthly Expenditures (Attachment B)

Valerie Weber reviewed the Treasurer's Report, Attachment A & B with the Board. Kaye Bertels made a motion to approve the Treasurer's Report and Monthly Expenditures. Jeff Briggs seconded. The motion was approved.

6. Library Director's Report-Claudia Cook (Attachment C)

Claudia reviewed her report with the board, see the attached report. Claudia welcomed Bob Priddy to the board. Summer Reading is going well. The kick off was well received. We have been working with Darmae Brown's estate on her estate gift. We are continuing to work with Dake Wells on the brochure. We have received the \$30k Diamond Pet Foods donation. University of Missouri approached Claudia about a \$20k grant for food insecurity. They wanted to join with the Bookmobile to fill the food gap and encourage reading. It's been happening weekly in Jefferson City and Linn through July and into August. The library has hired temporary staff to help with the project. Grant for extension to Capital Mall lockers was awarded. We are looking at the American Rescue funding for a new van that will make deliveries to schools and nursing homes easier. Also looking at other funding opportunities for lockers throughout Cole and Osage County.

7. Committee Reports

- a. Capital Facilities Committee (Anita Randolph) No Report. Claudia discussed the meeting with the city planning committee on the planning with Dake Wells. The admin team went over the plans with them. A discussion was held regarding parking and maybe some possible options.
  - b. Executive Committee (Kay Kasiske) No Report
  - c. Finance/Fundraising Committee (Valerie Weber) Report to be given under Unfinished Business.
  - d. Foundation Liaison (Kaye Bertels) Kaye Bertels reported the Foundation had a meeting on 7/8/21. The Foundation is planning on a Trivia Night fundraiser in the fall. The Foundation is purchasing an adult size changing table to be more accessible for families visiting the library.
  - e. Marketing/Communications Committee (Jeff Briggs) No Report. Natalie says that we are planning to use the direct mailing model from Reading and Feeding in 2022. New Adult programming information is being sent to new Lincoln students.
  - f. Planning Committee (Stacy Fick) No Report
8. Unfinished Business
- a. Dake Wells Update
    - i. Covered under Claudia's report
  - b. Finance/Fundraising updates
    - i. Valerie Weber reported the Finance Committee met prior to the meeting tonight. They discussed the Capital Campaign Brochure that Claudia, Natalie, and Betty have been working on the brochure with Dake Wells. Images are almost complete, Library admin is working on the verbiage. Brochure will help board members and library staff walk through needs with the community and how the community can help. The plan is to have the brochure ready by the beginning of August. Working on the naming rights formula.
    - ii. Capital Campaign Committee needs to determine two committee co-chairs. Committee will be charged with raising \$2.5 million dollars. A list has been started with people to approach. Board members will be asked to contribute names to the list.
9. New Business
- a. Conflict of Interest Resolution
    - i. Kay explained the Conflict of Interest Resolution to the board.
    - ii. Stacy Fick made a motion to accept the resolution. Valerie Weber seconded. Motion passed.
10. Adjournment
- a. Adjourned at 7:25pm

**APPROVED 09.21.21**