

Missouri River Regional Library
Board Meeting
214 Adams Street, Mark Twain Room
February 15, 2022
MINUTES OF THE MEETING

The regular Board of Trustees meeting was called to order at 6:00 p.m. by Stacy Fick, President. Diane Clingman, Business Office/HR Coordinator.

1. ROLL CALL OF MEMBERS

Members present: President, Stacy Fick; Vice President, Kay Bertels; Treasurer, John Gulick; Secretary, Anne Rottmann; Member, Kay Kasiske; Member, Jeff Briggs; Member Ithaca Bryant; Member, Lisa Klebba; Member, Peggy Mulvania; Member, Bob Priddy; and Member, Anita Randolph.

Members absent: Sharon Lehmen.

2. PUBLIC COMMENT

None

3. APPROVAL OF MINUTES

Jeff Briggs made a motion to approve the minutes with the following changes: Anne Rottmann, should be changed to Secretary instead of Treasurer. Sharon Lehman, should be Lehmen. Under New Business item D, changes to "Libraries are things that train people, and create culture." John Gulick seconded the motion with changes made. The motion passed.

4. TREASURER'S REPORT AND APPROVAL OF MONTHLY EXPENDITURES (ATTACHMENT A & B)

John Gulick reviewed the Treasurer's Report, Attachment A & B with the Board. Ithaca Bryant made a motion to approve the Treasurer's Report and Monthly Expenditures. Kaye Kasiske seconded. The motion was approved.

5. LIBRARY DIRECTOR'S REPORT-CLAUDIA COOK (ATTACHMENT C)

Claudia reviewed her report with the board, see the attached report. Annual evaluations are done in January and due by mid-February. When interviewing Managers, Claudia asked the following questions:

- A. What do you think the Library is doing well?
- B. What could the Library improve upon?
- C. How would you describe your staff's morale and (if applicable) what could be done to improve it?
- D. How would you describe your morale and (if applicable) what could be done to improve it?

These questions sparked some good conversations and insight.

Clark Swanson was here for a visit and gave a presentation to the Foundation regarding fundraising. The Foundation is interested in working with Clark to create a list of donors in our area. This list would equip the Capital Campaign Committee to focus on how to approach donors and who to approach. Claudia attended the January MRRL Friends meeting. An overview of the Library's work with Dake Wells Architects was presented to the group. As the MLA President, Claudia attended a hearing on House Bill 2210, a bill filed in the Missouri Legislature to prohibit unfair pricing practices by ebook vendors.

6. COMMITTEE REPORTS

- A. Capital Facilities Committee (Anita Randolph) No Report
- B. Executive Committee (Kay Kasiske)
Meeting held in January, closed session, for the Director's annual evaluation.
- C. Finance/Fund Raising Committee (John Gulick) No Report
- D. Foundation Liaison (Kaye Bertels) Kay Bertels reported the Foundation had a meeting on 2/10/22. Currently they are collecting Mini Golf hole and tee sponsors. Mini Golf is scheduled for February 19th in Osage and February 26th at the Main Branch.
- E. Marketing/Communications Committee (Jeff Briggs)
Natalie has purchased a texting app for programs. Staff are to start using this dashboard soon. This program will send text messages to patrons regarding upcoming events.
- F. Planning Committee (Stacy Fick)
Claudia reviewed the Strategic Plan highlights with the committee at tonight's meeting. A full update will be given at next month's MRRL Board meeting.

7. UNFINISHED BUSINESS

- A. Capital Campaign Update
The MRRL Foundation met with Clark Swanson on a plan to create a list of 2,500 people to contact regarding the campaign. This list will include only people to approach and how to ask. This list from Clark will prevent a lot of research to be done by the Capital Campaign Committee. The Foundation has agreed to pay for the cost of this work to be done by Clark.

8. NEW BUSINESS

- A. Committee Assignments
Stacy Fick, MRRL Board President assigned members to Committee's for 2022. Committee Chairs are as follows:

Executive Committee-Stacy Fick, President/Chair
Capital Facilities-Anita Randolph, Chair
Finance/Fund Raising Committee-John Gulick, Chair
Marketing/Communications Committee-Jeff Briggs, Chair
Planning Committee-Ithaca Bryant, Chair
Bylaws Committee- Stacy Fick, Chair
MRRL Foundation-Kaye Bertels, Chair

9. ADJOURNMENT

Anne Rottmann made a motion to adjourn the meeting. Ithaca Bryant seconded.
The motion passed. Meeting adjourned at 7:04 p.m.

APPROVED 03.15.22