

**Missouri River Regional Library**  
**Board Meeting**  
**Lower Level Conference Room B105, 308 East High Street**  
January 21, 2020  
MINUTES OF THE MEETING

The regular Board of Trustees meeting was called to order at 6:02 P.M. by Kay Kasiske, President. Diane Clingman, Business Office/HR Coordinator, was present to take the minutes.

**1. ROLL CALL OF MEMBERS**

Members present: President, Kay Kasiske; Vice President, Anita Randolph; Member, Ruth Canada; Member, Stu Murphy; Member, Chuck Lahmeyer; Member, Debbie Rowles; Member, Valerie Weber; Member, Jeff Briggs; and Member, Ithaca Bryant.

Members absent: Sabra Paulsmeyer, Member; Bonnie Baker, Member; Member, Vicki Ford; Member, Kaye Bertels; and Member, Peggy Mulvania.

Also present were: Director, Claudia Cook; Assistant Director, Betty Hagenhoff, Marketing Manager, Natalie Newville; and Business Office/HR Coordinator, Diane Clingman.

**2. PUBLIC COMMENT**

None

**3. APPROVAL OF MINUTES**

Stu Murphy made a motion to approve the December 17, 2019 Minutes. Ruth Canada seconded. The motion passed.

**4. TREASURER'S REPORT AND APPROVAL OF MONTHLY EXPENDITURES (ATTACHMENT A & B)**

Valerie Weber reviewed the Treasurer's Report, Attachment A & B with the Board. Stu Murphy made a motion to approve the Treasurer's Report and Monthly Expenditures. Chuck Lahmeyer seconded. The motion passed.

**5. Library Director's Report- Claudia Cook (Attachment C)**

Claudia attended the quarterly MOBIUS meeting in Columbia. The Library was once again a big part of the Downtown Living Windows Event, which Natalie Newville chaired. The Foundation's annual letter was mailed out in November, and by December the goal of \$10,000 was close to being met. Preparations for John Chrastka's visit in February are underway.

## **6. Committee Reports**

### **A. Capital Facilities Committee**

Meeting was held on December 5th. The committee clarified the Future Needs document for the facility proposal and what roles will be for each location. This information was then shared with staff.

### **B. Executive Committee**

A meeting was held on January 21st prior to the Board meeting tonight. This meeting was to review the Director Claudia Cook's evaluation. Claudia received excellent reviews and her focus in the future will be the upcoming tax levy proposal.

### **C. Finance/Fund Raising Committee**

No Report

### **D. Foundation**

Debbie Rowles reports the new President for the MRRL Foundation is Jennifer Schroeder, the new Treasurer is Nicole Will. The Vice President position remains open at this time. The Mini Golf fundraiser will be February 29th from 5 to 8:30 P.M.

### **E. Marketing/Communications Committee**

No Report

### **F. Planning Committee**

No Report

## **7. Unfinished Business**

### **A. Osage Renovation Update:**

Noelle's report is attached for review. A move date is still tentative due to the delay with carpet being shipped. The electric and epoxy flooring are complete. The I.T. Department will be going to the new location to start setting up equipment next week.

### **B. Remote Locker Update:**

Claudia passed out additional information about remote book lockers and shared the price of contracting with CenturyLink for internet data, which would be about \$65.99 per month. Claudia will be applying for grants to assist with the purchase of book lockers. State Library LSTA grant cycle does not start until Spring, an Ameren grant is available for \$10,000.

## **8. New Business**

- A. By-laws revision pertaining to board committees (Attachment D). A review of Article VI Committees section 6.1, third sentence was discussed. Board members are to review the need of this statement and vote at the next Board meeting to revise or remove the statement.

**9. Announcements**

Claudia announces the library has closed on three separate occasions due to weather conditions.

**APPROVED 02/18/2020**