

# **MISSOURI RIVER REGIONAL LIBRARY**

Board of Trustees Meeting  
213 Adams Street, JC Chamber Board Room  
Jefferson City, Missouri  
June 17, 2025

## **MINUTES OF THE MEETING**

The regular Board of Trustees meeting was called to order at 6:00 p.m. by President Bob Priddy.

### **1. ROLL CALL OF MEMBERS**

Members present: President Bob Priddy, Vice President John Gulick, Secretary Jessica Davis and members: Jeff Briggs, Lori Bruce, Ithaca Bryant, Becky Layton, Rodney Mulvania, Anne Rottmann and Bob Swift

Member(s) absent: Kay Kasiske and Samantha Mebruer

Also present: Claudia Young, Library Director; Angie Bayne, Assistant Director of Public Services; Diane Clingman, Human Resources Manager; Debra Winter, Chief Financial Officer; Tara Espinoza, Marketing Specialist & Website Coordinator; and Robin Coffman, Administrative Assistant

### **2. PUBLIC COMMENT**

None

### **3. APPROVAL OF MINUTES**

Jeff Briggs made a motion, seconded by Lori Bruce, to approve the minutes from the May 20, 2025 meeting. Motion carried.

### **4. TREASURER'S REPORT AND APPROVAL OF MONTHLY EXPENDITURES**

Debra Winter presented the monthly financial report (Attachments A & B). Bob Swift made a motion, seconded by Ithaca Bryant, to approve the Treasurer's Report and Monthly Expenditures, as presented. Motion carried.

### **5. LIBRARY DIRECTOR'S REPORT**

Claudia Young reported that May was another busy month at the library. The library received its new Sprinter Van and held a "Grand Reveal" on May 29. There were about 30-40 people in attendance. Claudia indicated that she had invited the county commissioners, city officials, the Cole County Communities group, the Downtown Business Association, the Eastside Business Association and others for the "Grand Reveal." Claudia also noted that the Jefferson City News Tribune and KRCCG provided excellent news coverage of the event.

Claudia mentioned that summer reading is in full swing and going well. The library installed its two new study pods and all book lockers' usage, including the newest location in Centertown, has increased. Claudia indicated that the partnership with JC

Parks and Recreation in placing the Bookmobile in the afternoon at Ellis-Porter Riverside Park for the month of June is going extremely well. Memorial Park will welcome the Bookmobile in July. This outreach is exciting as day campers, as well as families, are utilizing the Bookmobile on a daily basis.

Claudia stated that she worked the Chamois High School Career Day this month and kicked off the summer festival season by working the JC Parks Kids' Festival. The library was chosen to receive the News Tribune Readers Choice Award for Family Entertainment which indicates there is much support for the library within the community. Board members are encouraged to read about the library's programming in the various department reports included in the Board packet.

Claudia reported to the Board that the IMLS (Institute of Museum and Library Services) funding is still intact for 2026 and grants that had been paused will now be distributed.

## **6. COMMITTEE REPORTS**

- A. Capital Facilities Committee** (Kay Kasiske) No Report; however, Claudia Young indicated this committee and the Planning Committee will meet in August.
- B. Executive Committee** (Bob Priddy) No Report
- C. Finance Committee** (Kay Kasiske) The Finance Committee met on June 17 and received the 2024 audit from Bobbie Redmon-Murray with Evers & Company, CPA's, LLC. The Finance Committee recommends the MRRL Board accept the audit report. (*See under New Business, 2024 Audit.*)
- D. Foundation Liaison** (Lori Bruce)  
The Foundation released \$150,000 donated by an anonymous donor to specifically defray the cost of purchasing the library's new Sprinter Van. (It should be noted that an ARPA grant is also providing \$75,000 toward the purchase of the van.) The Foundation Directors continue to review their bylaws, as well as continuing to work on the charitable giving brochure which will be distributed to financial advisors in the community.
- E. Marketing/Communications Committee** (Jeff Briggs) Claudia Young reported that she and Tara Espinoza discussed at the May Marketing Committee meeting the progress being made in regard to the library's strategic plan's goals and action steps pertaining to outreach. Claudia indicated a progress report will be presented to the entire Board at its July meeting.
- F. Planning Committee** (Ithaca Bryant) No Report
- G. Bylaws Committee** (Bob Priddy) No Report

## **7. UNFINISHED BUSINESS**

None

## **8. NEW BUSINESS**

### **A. 2024 Audit Report**

Bob Swift made a motion, seconded by John Gulick, to accept the 2024 Audit, as presented. Motion carried.

### **B. Conflict of Interest**

A conflict of interest resolution was presented for the Board's consideration. It was explained that the Missouri Ethics Commission (MEC) requires elected and appointed boards to consider and approve a conflict of interest resolution every other year pursuant to state law. John Gulick made a motion, seconded by Jessica Davis, to approve the conflict of interest resolution, as presented. Motion carried.

## **9. ADJOURNMENT**

There being no further business, the Board adjourned at 6:45 p.m.

**Meeting minutes approved on July 15, 2025.**