

## **MISSOURI RIVER REGIONAL LIBRARY**

Board of Trustees Meeting  
@ the Osage County Library  
22 Library Lane, Linn, Missouri  
July 15, 2025

### **MINUTES OF THE MEETING**

The regular Board of Trustees meeting was called to order at 6:10 p.m. by Vice President John Gulick. Mr. Gulick took a moment to thank Mr. Mulvania and Ms. Davis for providing pizza and dessert for the Board prior to the meeting.

#### **1. ROLL CALL OF MEMBERS**

Members present: Vice President John Gulick, Secretary Jessica Davis and members: Jeff Briggs, Lori Bruce, Kay Kasiske, Becky Layton, Rodney Mulvania and Anne Rottmann

Member(s) absent: Ithaca Bryant, Samantha Mebruer, Bob Priddy and Bob Swift

Also present: Claudia Young, Library Director; Angie Bayne, Assistant Director of Public Services; Diane Clingman, Human Resources Manager; Debra Winter, Chief Financial Officer; and Robin Coffman, Administrative Assistant

#### **2. PUBLIC COMMENT**

None

#### **3. STAFF SPOTLIGHT**

Sarah Falter, Osage Branch Manager, welcomed the Board to the Osage County Library. Sarah provided a recap of the programs and events held in Linn. Sarah stressed the importance of community partnerships in which the branch is involved. She spoke of the various crafts and events hosted at or by the Osage County Library. She reported that family events tend to draw in greater attendance. Sarah indicated that the Friends of the Osage County Library (FOCL) group is instrumental in financially supporting library events, such as helping defray the cost of paving the library's parking lot, purchasing a door counter, purchasing the book bin and bookshelves, assisting with the Storytelling Festival, etc. John Gulick stated that the library in Linn is well utilized and touted the success of the used book store housed within the library.

Claudia Young took the opportunity to notify the Board and Sarah that Sarah is being nominated for the Missouri Library Association's Outstanding Library Employee of the Year. She is an excellent nominee which is substantiated by the activities and events offered through this branch as well as her participation, as the library's representative, in numerous community partnerships within and outside of Osage County.

#### **4. APPROVAL OF MINUTES**

Jeff Briggs made a motion, seconded by Jessica Davis, to approve the minutes from the June 17, 2025 meeting. Motion carried.

## **5. TREASURER'S REPORT AND APPROVAL OF MONTHLY EXPENDITURES**

Kay Kasiske and Debra Winter presented the monthly financial report (Attachments A & B). Kay Kasiske made a motion, seconded by Jeff Briggs, to approve the Treasurer's Report and Monthly Expenditures, as presented. Motion carried.

## **6. LIBRARY DIRECTOR'S REPORT**

Claudia Young reported that the partnership with JC Parks and Recreation of having the Bookmobile stationed in the park (for June, it was the Ellis-Porter Riverside Park, and in July, it is Memorial Park) has been extremely successful. In fact, Parks and Recreation have already agreed to do this again next year. Claudia indicated that she has been contacted by the Missouri State Library which is writing and publishing an article about this partnership in an upcoming newsletter.

Claudia updated the Board regarding the use of the new sprinter van and how much more convenient it is to load and deliver library materials. She took the van to a local festival and she had many people check out materials and signed up two for library cards.

Claudia alerted the Board that they will see a large bill next month related to HVAC work of repairing the boilers as currently, only one boiler is fully functioning. The boilers are at the end of their service life and the library is being advised to consider replacing them in the near future.

Claudia and Angie Bayne attended the biannual Missouri Public Library Directors meeting and participated in several good sessions, as well as an informative question and answer session with legal counsel. Networking with their counterparts from other libraries is beneficial as many face similar concerns.

Claudia wanted Board members to be aware of potential impacts from the state's Missouri tax freeze for seniors that Cole County has approved. The freeze may negatively affect revenue generated from the county's real estate tax but not the personal property tax. She will keep the Board informed as additional information is provided. Claudia and Debra Winter will be attending the Special Interim Committee on Property Tax Reform hearing on Wednesday, July 16.

Finally, Claudia reported that the reduction in force at the Missouri State Archives and State Library, under the Secretary of State's office, is still being implemented.

## **7. COMMITTEE REPORTS**

**A. Capital Facilities Committee** (Kay Kasiske) No Report; however, Claudia Young indicated that this committee and the Planning Committee will meet on August 19 prior to the MRRL Board meeting.

**B. Executive Committee** (Bob Priddy) No Report

**C. Finance Committee** (Kay Kasiske) No Report

**D. Foundation Liaison** (Lori Bruce)

Lori Bruce reported the Foundation Board of Directors have finished their initial review of the Foundation's bylaws and should approve proposed revisions at its September meeting. She also indicated that the Foundation will finalize its charitable giving brochure and list of financial

professionals to which the information will be distributed at its August meeting. The focus in October will be on the annual appeal campaign.

**E. Marketing/Communications Committee** (Jeff Briggs) No Report; however, Claudia indicated that the library has been the recipient of some wonderful publicity through the Jefferson City News Tribune. She also stated that she and staff are pleased with the social media posts and content which the Marketing Specialist is creating and posting, and that the library is utilizing targeted email blasts to inform the public of upcoming events.

**F. Planning Committee** (Ithaca Bryant) No Report

**G. Bylaws Committee** (Bob Priddy) No Report

## **8. UNFINISHED BUSINESS**

### **A. Strategic Plan Update**

Claudia shared a written summary of actions, in addressing the MRRL strategic plan's goals, objectives, and strategies for the first two quarters of 2025. This summary is attached as part of the official minutes.

## **9. NEW BUSINESS**

Anne Rottmann made a motion, seconded by Jeff Briggs, to go into closed session pursuant to RSMo 610.021 (1) legal actions, or litigation involving a public governmental body as stipulated on the agenda.

Roll Call Vote:

Jeff Briggs- Yes  
Lori Bruce - Yes  
Jessica Davis - Yes  
John Gulick - Yes  
Kay Kasiske - Yes  
Becky Layton - Yes  
Rodney Mulvania - Yes  
Anne Rottmann - Yes

Motion carried. The Board voted to go into closed session at 7:34 p.m.

Lori Bruce made a motion, seconded by Anne Rottmann, to return to open session.

Roll Call Vote:

Jeff Briggs- Yes  
Lori Bruce - Yes  
Jessica Davis - Yes  
John Gulick - Yes  
Kay Kasiske - Yes  
Becky Layton - Yes  
Rodney Mulvania - Yes  
Anne Rottmann - Yes

Motion carried. The Board went back into open session at 7:44 p.m.

**10. ADJOURNMENT**

There being no further business, the Board adjourned at 7:45 p.m.

**Meeting minutes approved August 19, 2025.**