

MISSOURI RIVER REGIONAL LIBRARY

Board of Trustees Meeting
213 Adams Street, Jefferson City Chamber Boardroom
Jefferson City, Missouri
January 20, 2026

MINUTES OF THE MEETING

The regular Board of Trustees meeting was called to order at 6:00 p.m. by President Lori Bruce.

1. ROLL CALL OF MEMBERS

Members present: President Lori Bruce, Vice President Anne Rottmann, Treasurer Bob Swift, Secretary Samantha Mebruer and members: Ithaca Bryant, Jacki Fick Cleere, Karen Gabelsberger, John Gulick, Rose Hilkemeyer, Kay Kasiske, Jill Lemons and Bob Priddy

Member(s) absent: Jeff Briggs and Becky Layton

Also present: Claudia Young, Library Director; Angie Bayne, Assistant Director of Public Services; Debra Winter, Chief Financial Officer; and Robin Coffman, Administrative Assistant

President Bruce announced a change to the agenda. Item 8 C. New Website Preview will be moved to the February 17, 2026 agenda; and the annual update by Huber & Associates has been added to the January 20th agenda.

2. PUBLIC COMMENT

None

3. APPROVAL OF MINUTES

Bob Priddy made a motion, seconded by Bob Swift, to approve the minutes from the December 16, 2025 meeting. Motion carried.

4. TREASURER'S REPORT AND APPROVAL OF MONTHLY EXPENDITURES

The Treasurer's Report for the month ending December 31, 2025 and the monthly expenditures were presented by Debra Winter. Debra indicated there are still a few outstanding expenditures from fiscal year 2025, and a budget adjustment will be presented to the Board at the appropriate time. Anne Rottmann made a motion, seconded by Bob Swift, to approve the Treasurer's Report and monthly expenditures as presented. Motion carried.

5. LIBRARY DIRECTOR'S REPORT

Claudia Young welcomed all the new MRRL Board trustees and indicated that the reports included in the meeting packet lag one month. Claudia highlighted the 2024 Annual Report for Jefferson City - Cole County and that for Osage County. This report lags at least one year due to waiting on the finalization of the annual audit. The Annual Report provides a good, quick look at the statistics at each branch.

Claudia reported on the library's participation, again, in Jefferson City's Downtown Living Windows by hosting the Polar Express event for families, partnering to have reindeer in the library park, and having a dance group perform on the library's main floor.

Claudia discussed her and Angie Bayne's attendance at the Missouri Public Library Directors biannual meeting in Columbia where one session focused on emergency preparedness best practices for public libraries. They also attended a Missouri Evergreen Consortium meeting and discussed with that organization's executive director MRRL's future migration to this new integrated library system while transitioning away from MOBIUS.

Claudia indicated that the website committee is wrapping up its work for Library Market and the refreshed website's reveal will happen in the next month. Claudia reported that the Jefferson City Task Force on Homelessness is in the process of wrapping up its work in order to present recommendations to the City Council in April.

Claudia also reported that the BambooHR software training has been a big focus for the Administration as the library transfers employee information to this new software. Preliminary feedback indicates that this system will assist greatly with and help mainstream many HR functions such as posting vacancies, setting up interviews, enrolling staff for insurance benefits as well as inputting data for payroll.

Claudia provided an update regarding the amount of donations the MRRL Foundation generated/received as part of its Annual Campaign and Giving Tuesday. The result, to date, is the Foundation raised just over \$50,000.

6. COMMITTEE REPORTS

It should be noted that committee assignments were presented at this meeting and no committee meetings had been conducted from December 16, 2025 to January 20, 2026.

- A. Capital Facilities Committee** - The Capital Facilities Committee had not met; however, Claudia Young reported that she and Bob Priddy had met with a family who is interested in donating a significant amount to refresh/revamp the Youth Services Department. Bob Swift made a motion, seconded by Jill Lemons, to refer the potential plan to renovate the Youth Services Department to the Capital Facilities and Planning Committee to explore its feasibility. Motion carried.
- B. Executive Committee** - No Report
- C. Finance Committee** - No Report
- D. Foundation Liaison** - No Report
- E. Marketing/Communications Committee** - No Report
- F. Planning Committee** - No Report
- G. Bylaws Committee** - No Report

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

A. Introduction of New Members to the MRRL Board of Trustees

President Bruce asked each of the new trustees to introduce themselves. The new trustees include: Jacki Fick Cleere (Osage County), Karen Gabelsberger (Osage County), Rose Hilkemeyer (Osage County), and Jill Lemons (Jefferson City).

B. MRRL Committee Assignments for 2026

President Bruce handed out the committee assignments for 2026 and indicated that if any trustee wished to be appointed to another committee or a different committee to let her know.

C. Huber & Associates Annual Update

Kent Hillman, Chief Services Officer for Huber & Associates, presented a summary of the work performed by Huber & Associates for the library during 2025. Mr. Hillman discussed his company's role in working with the library network and in monitoring this network and resolving identified vulnerabilities not only with the library's hardware but also its software. He indicated his firm is working toward assisting organizations such as the library with security to be fiscally sustainable and prudent. He indicated Huber & Associates' focus for 2026 is to continue to evaluate the library's network and infrastructure. The goal is to develop a 5-year plan regarding the maintenance and upkeep of the library's network.

9. ADJOURNMENT

There being no further business, the Board adjourned at 7:14 p.m.

Meeting minutes approved on February 17, 2026.