1. **MEMBERS PRESENT**
   Jeff Briggs, Kay Kasiske, Stuart Murphy, Adam Veile and Valerie Weber. Also present were: Claudia Schoonover, Library Director; and Betty Hagenhoff, Assistant Director.

2. **PUBLIC COMMENT**
   There were no public comments.

3. **APPROVAL OF MINUTES**
   Stuart Murphy moved to approve the minutes of the January 17, 2017 meeting as presented. Kay Kasiske seconded the motion. The motion passed.

4. **UNFINISHED BUSINESS**
   A: None

5. **NEW BUSINESS**
   A: **2018 Draft Budget**
      Claudia highlighted some of the new items included in the draft budget. Those included: upgrading a part time staff position to a full time position, moving our library automation system from our own servers to a hosted solution, and funding for a new cargo van and additional picture books bins. The draft budget will be changed before being presented to the board for approval as several more projects have been identified that need to be included in the budget.

   B: **LEVY SETTING**
      Kay Kasiske made a motion to set the tax levy at $.20/$100 assessed valuation. Adam Veile seconded the motion. The motion passed.

9. **ANNOUNCEMENTS**
   None

10. **ADJOURNMENT**
    The meeting was adjourned at 5:39 p.m.

**APPROVED 1-16-2018**