

REQUEST FOR QUALIFICATIONS (RFQ)  
PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES

Missouri River Regional Library (Library) requests proposals for completion of an architectural and engineering analysis and report on a number of issues in the main library building. The analysis should include recommendations to upgrade and or replace existing elevators to meet current ADA and building codes, renovate or relocate public and staff restrooms to meet current ADA and building codes, upgrade existing plumbing within the building and specifically the cast iron sewer pipes, and upgrade/increase electrical distribution and data connections throughout the building (interior and exterior) to meet current and future needs. The Library also desires to have an architectural and engineering analysis regarding the potential relocation of circulation services on the main floor, conversion of the park area to an outdoor reading/program space with access from within the library only, addition of a drive up window, addition of a third floor for staff offices and public meeting rooms/programming space, and renovation of public spaces to improve accessibility to our collections and services. The Main Library building is located at 214 Adams St., Jefferson City, MO 65101. The building encompasses approximately 38,500 sq. ft. on three levels and an attached garage and was constructed in 1970 - 1974.

After review of the architectural and engineering analysis and report the Library may request the selected firm to provide additional services. These services may include detailed design, bidding and construction administration to assist the Library in completing improvements as recommended by the report.

The Request for Qualifications provided to the Library must include:

- 1) The specialized experience and technical competence of the firm with respect to architectural design work for libraries and mechanical system improvements, installation or related work;
- 2) The capacity and capability of the firm to complete the analysis and report within a period of 12 weeks upon award of contract;
- 3) The past record of performance of the firm with respect to such factors as control of costs, quality of work and ability to meet schedules;
- 4) The firm's proximity to Jefferson City and familiarity with government funded construction projects;
- 5) References from previous clients of related work with the firm within the past five years;

The firm will be selected based on the above qualifications. Once the most qualified firm is selected, the firm's scope of services and costs for services will be negotiated. The ability to begin work upon award of contract will be a primary consideration. The Library reserves the right to waive any defects or informalities in any response and to reject any or all submittals.

For more information or to schedule a tour of the main library please contact Betty Hagenhoff, at (573)634-6064, ext. 249, or by e-mail at [hagenhoffb@mrrl.org](mailto:hagenhoffb@mrrl.org).

Responses should be submitted to Missouri River Regional Library, Attn: Betty Hagenhoff, 308 E High St, Suite 205, Jefferson City, MO 65101 or by mail to Missouri River Regional Library, Attn: Betty Hagenhoff, P O Box 89, Jefferson City, MO 65102-0089 no later than 12:00 pm, Wednesday, September 9, 2020.