

August 20, 2024

### Graphics Designer

This position, with input from staff members, designs, creates, and produces printed and digital media and advertising including brochures, posters, calendars, and in-house forms, as well as graphics for website and social media channels. Contributes to the effort of increasing public awareness of library services, resources, and activities with graphic design.

#### Required Knowledge, Skills, and Abilities:

This position must be familiar with the principles of design, layout, production, and distribution functions. Must be able to set priorities, meet deadlines, conceptualize projects and manage multiple priorities. An Associate's degree is preferred in Graphic Design. One to two years of experience preferred in Graphics Design. Experience with Adobe Creative Suite, specifically Photoshop, InDesign and Illustrator.

#### Hours:

This is a full-time position with flexible hours, but must meet the needs of the library and may include occasional evening and weekend hours.

Annual Salary: \$41,932.80

Employment applications may be obtained at [www.mrrl.org](http://www.mrrl.org) or the first floor public desk. A portfolio of previous work will be required at an interview.

Please submit an employment application to Human Resources by 5 p.m. September 10, 2024. Missouri River Regional Library is an equal opportunity employer, committed to diversity, M/F/D/V.

#### **Mailing Address**

PO Box 89  
Jefferson City, MO 65102-0089  
573.634.6064  
Fax: 573.634.7028

#### **Main Library**

214 Adams Street  
Jefferson City, MO 65101  
573.634.2464  
Fax: 573.634.7028

#### **Osage County Library**

22 Library Lane  
Linn, MO 65051  
573.897.2951  
Fax: 573.897.3815