

September 15, 2023

Youth Services Clerk

This part time position provides circulation services by checking in and out materials in the Youth Services Department. Assists with maintenance of the Youth Services Department, including straightening, and shelving materials. Operates cash register for all cash transactions. Assists with opening and closing the Library. Provides basic reference services by assisting patrons in locating items.

Hours:

Tuesday 8:00 a.m. - 2:00 p.m.

Wednesday 8:00 a.m. – 1:00 p.m.

Thursday 8:00 a.m. - 1:00 p.m.

Every other Saturday 8:00 a.m.-5:00 p.m.; Sunday 12:00- 5:00 p.m.

Salary: \$13.13 per hour

Employment applications may be obtained at the Circulation Desk; or Library website www.mrrl.org

Please submit employment application to Human Resources by 5 p.m. September 21, 2023. Missouri River Regional Library is an equal opportunity employer, committed to diversity, M/F/D/V.