

Missouri River Regional Library
Board Meeting
213 Adams Street, Grimshaw Room
May 17, 2022
MINUTES OF THE MEETING

The regular Board of Trustees meeting was called to order at 6:00 p.m. by President Stacy Fick.

1. ROLL CALL OF MEMBERS

Members present: President Stacy Fick, Treasurer John Gulick, and members Kay Kasiske, Lisa Klebba, Steve Nelson, Bob Priddy, and Anne Rottman.

Members absent: Kaye Bertels, Ithaca Bryant, Jeff Briggs, Sharon Lehmen, Peggy Mulvania, and Anita Randolph.

2. PUBLIC COMMENT

None

3. APPROVAL OF MINUTES

Bob Priddy made a motion, seconded by John Gulick, to approve the minutes from the April 19, 2022 meeting. Motion passed.

4. TREASURER'S REPORT AND APPROVAL OF MONTHLY EXPENDITURES (ATTACHMENTS A & B)

Betty Hagenhoff reviewed the Treasurer's Report, Attachments A & B with the Board. John Gulick made a motion, seconded by Steve Nelson, to approve the Treasurer's Report and Monthly Expenditures. Motion passed.

5. LIBRARY DIRECTOR'S REPORT-CLAUDIA YOUNG (ATTACHMENT C)

Claudia Young reviewed her report with the Board. MRRL staff celebrated National Library Week. Patrons were greeted with donuts and juice at the main library, and the Osage County Branch also provided donuts to patrons. Staff at both locations offered free replacement cards. The MRRL Friends held a membership drive during the week. And, Lesley Bickel, who is a Foundation director and library volunteer, was recognized as the library's Ambassador of the Year. Lesley has raised awareness of and promoted the library and its ongoing activities in the community.

Claudia reported that library staff participated in the Jefferson City Parks and Recreation's Earth Day celebration and activities. It was also noted that the MRRL has increased its lockers at the Capital Mall. It was also noted that signage at the Osage

County Branch has enhanced the visibility of the facility, and staff will speak with the Missouri Department of Transportation, again, to work on potential road signage.

Claudia also reported that recruitment efforts are ongoing as the administration seeks to find a qualified applicant to fill the vacant accountant position, upon Betty Hagenhoff's retirement.

6. COMMITTEE REPORTS

A. Capital Facilities Committee (Anita Randolph)

Betty Hagenhoff reported that the committee met on Wednesday, April 27. It was discussed that the primary focus needs to continue to be on a successful campaign for a future increase in the tax levy that will include MRRL facility upgrades. However, if the initiative is unsuccessful, the following four facility priorities have been identified to maintain the facility's infrastructure:

- Pipes and plumbing, including the cast iron sewer lines
- Elevator mechanical updates and compliance with the Americans with Disabilities Act (ADA)
- Restroom updates and compliance with the ADA
- Electrical system

Staff will contact Dake Wells Architecture to inquire about providing no-cost, rough estimates on the identified priorities.

B. Executive Committee (Stacy Fick) No Report

C. Finance/Fund Raising Committee (John Gulick)

The committee will meet next month, prior to the Board meeting, to receive a report on the annual audit conducted in May.

D. Foundation Liaison (Kaye Bertels)

Natalie Newville reported the Foundation had recently met and that she reported out on the actions being taken in preparation for a successful Capital Campaign. It was also reported that the Foundation has scheduled a Fall Trivia Night as a fundraiser. Natalie indicated that Clark Swanson with Orange Boy will join, via Zoom, the June 9th Foundation meeting to provide an update. Members of the Capital Campaign Committee are also invited to join the meeting.

E. Marketing/Communications Committee (Jeff Briggs)

Natalie Newville reported that MRRL is partnering with St. Stanislaus School and Church to provide library services to members of the Wardsville/Taos communities. There is a building directly across the street from the school which will be used for MRRL services and activities for children and adults. MRRL programmers are not being asked to

provide additional programs, but rather to move already planned activities to Wardsville. The school and church will push out information on MRRL through its newsletter, church bulletin, and website. Natalie indicated that the library has created a flier, and a direct mailing about the activities and dates will be sent to patrons in that area. If this partnership is successful, it may be used as a model to expand in other communities.

- F. Planning Committee (Ithaca Bryant) No Report
- G. Bylaws Committee (Stacy Fick) No Report

7. UNFINISHED BUSINESS

A. Capital Campaign Update

Claudia Young reported the next Capital Campaign meeting is June 3. Natalie Newville reported on the continuing outreach efforts by Claudia Young and herself. Natalie reported on individuals and organizations/businesses with whom they have met (and hope to meet) to discuss best practices to engage the community with the Capital Campaign, along with potential contributions toward the campaign. Claudia and Natalie are being invited to provide presentations to additional civic groups, organizations and businesses to raise awareness of the MRRL's services and programming, and subsequently, to support expansion efforts.

B. Subcommittee Pertaining to Homeless Patrons

It was stated, again, that homelessness is a community issue. Although a draft letter to the City Council was considered, this was put on hold as it has come to light that there are community partners also experiencing similar issues. The Board wants to ensure its message is accurate and meaningful, and that it collaborates with the other community partners in addressing any concerns. It was indicated that there is an upcoming town hall meeting to discuss homeless issues encountered by the library. The subcommittee will reconvene some time after the town hall meeting to discuss next steps.

8. NEW BUSINESS

None to report

9. ADJOURNMENT

Meeting adjourned at 7:04 p.m.

Minutes approved June 21, 2022.