

**Missouri River Regional Library
Board Meeting
Via Zoom**

January 19, 2021

MINUTES OF THE MEETING

The regular Board of Trustees meeting was called to order at 6:05 P.M. by Anita Randolph, Vice President. Diane Clingman, Business Office/HR Coordinator, was present to take the minutes.

1. ROLL CALL OF MEMBERS

Members present: Vice President, Anita Randolph; Member, Valerie Weber; Member, Stu Murphy; Member, Sharon Lehmen; Member, Ithaca Bryant; and Member, Jeff Briggs.

Absent: President, Kay Kasiske; Member, Stacy Fick; Member, Ruth Canada, Member, Chuck Lahmeyer; Member, Sabra Paulsmeyer; Member, Kaye Bertels; Member, Bonnie Baker, and Member, Peggy Mulvania.

Also present were: Director, Claudia Cook; Assistant Director, Betty Hagenhoff; Marketing Manager, Natalie Newville; and Business Office/HR Coordinator, Diane Clingman.

2. PUBLIC COMMENT

None

3. APPROVAL OF MINUTES

Jeff Briggs made a motion to approve the December 15, 2020 Minutes with corrections.

- Period added at the end of Member, Jeff Briggs.
- Item iv. Correction in spelling of "Valerie Weber"

Stu Murphy seconded. The motion was approved.

**4. TREASURER'S REPORT AND APPROVAL OF MONTHLY EXPENDITURES
(ATTACHMENT A & B)**

Valerie Weber reviewed the Treasurer's Report, Attachment A & B with the Board. Jeff Briggs made a motion to approve the Treasurer's Report and Monthly Expenditures. Stu Murphy seconded the motion. The motion was approved.

5. LIBRARY DIRECTOR'S REPORT-CLAUDIA COOK (ATTACHMENT C)

Claudia reviewed the report with the board, see the attached. Claudia gave an overview of 2020 as a challenging year, with seven weeks of a state-wide shut down. Programmers began to interact with patrons through virtual programming. Curbside service began on May 11. A quarantining of books and offering limited in person programming and virtual programming. Looking forward to 2021 it is her hope for new resources, new programming and new lockers. Claudia will be serving as the

President-elect for the Missouri Library Association. A new strategic vision for the Library with the work ahead with Dake Wells Architecture firm. Claudia thanked the board, staff and management for the sound decisions made in 2020 to keep services available for the people of Cole and Osage Counties.

6. COMMITTEE REPORTS

A. Capital Facilities Committee (Anita Randolph) Report to be given under New Business.

B. Executive Committee (Kay Kasiske) Meeting postponed

C. Finance/Fund Raising Committee (Valerie Weber) No report

D. Foundation Liaison (Kaye Bertels)

Natalie Newville reports the foundation did not meet. The Foundation mailed out thank you letters for the Annual Appeal and Giving Tuesday. The total of funds raised were \$12,370.00. The annual Mini Golf fundraiser has been postponed.

E. Marketing/Communications Committee (Jeff Briggs) No report

Natalie reported that she is working with OrangeBoy for the app for Book Box.

F. Planning Committee (Stu Murphy) No report

7. UNFINISHED BUSINESS

A. Remote Locker Update

The booklocker at Capital Mall is installed and working. Seven patrons utilized the lockers on the first day, and nine the next week. Statistics on usage will be shared in future board reports.

B. COVID-19 update

No updates at this time.

C. Library Director Evaluation

Postponed

D. Dake Wells Architect update

Dake Wells Architects Kickoff meeting was held on January 14. Feedback was given to Dake Wells from MRRL Managers, Staff and Board Members regarding proposed upgrades to the main Library building. MRRL led a Design Team on a tour of the building and site. A discussion was held regarding the major items which must be addressed and items MRRL would like to see, as well as a time table for completion of the study. The next step for Dake Wells is to take everything into consideration and update their plans going forward.

8. NEW BUSINESS

None

9. ANNOUNCEMENT

The MRRL/ABLE Annual Book Sale for 2021 has been cancelled.

10. ADJOURNED AT 6:51 P.M.

APPROVED 02.16.21