

**Missouri River Regional Library  
Capital Facilities Committee Meeting  
Truman Room, 214 Adams Street  
April 27, 2022  
Minutes of the Meeting**

The Capital Facilities Committee meeting was called to order at 4:00 p.m. by Anita Randolph, Committee Chair.

**1. Roll Call of Members**

Capital Facilities Committee members present: Anita Randolph, Kay Kasiske, Stu Murphy, and Steve Nelson.

Also present were: Claudia Young, Director; Betty Hagenhoff, Assistant Director; Natalie Newville, Marketing Manager; Bryan Dunlap, Technical Services Manager; Jonathan Hickman, Maintenance Manager, Angie Bayne, Childrens' Department Manager; and Diane Clingman, Business Office and Human Resources Coordinator. Robin Coffman, Administrative Assistant, was present to take minutes.

Absent: Peggy Mulvania, Member

All present introduced themselves as several staff are new hires since the last time the committee met.

**2. Approval of April 20, 2021 meeting minutes**

Kay Kasiske made a motion, seconded by Stu Murphy, to approve the minutes of the Capital Facilities Committee meeting held April 20, 2021. Motion passed.

**3. Jefferson City Library Expansion Plan**

Claudia Young provided a brief explanation of the actions and requests made by the Capital Campaign Committee. Capital Campaign Committee members and MRRL staff have been contacting businesses and individual community influencers to assist with its work in preparation for a potential tax levy increase request to the public.

**4. Discussion of Plan B:**

It was discussed that the primary focus will continue to be on a successful campaign for a future increase in the tax levy that will include MRRL facility upgrades. However, if the campaign initiative is unsuccessful, facility priorities need to be identified. Based on a library needs list, developed in 2021, and subsequent discussion by the Capital Facilities

Committee members and staff, it was agreed that the first four items on the needs list continue to be the highest priority in maintaining the infrastructure of the facility:

- Pipes and plumbing, including sewer lines
- Elevators
- Electrical fuse panels
- Restrooms

#### **6. Action Items**

Staff offered to get cost estimates for replacement and/or repair of the identified priorities to have this information on hand and for future discussions.

#### **7. Adjournment**

Meeting adjourned at 5:10 p.m.

**Meeting minutes approved September 11, 2023.**