

**MRRL BUILDING CORPORATION**  
**ANNUAL MEETING**  
**May 16, 2023**

The MRRL Building Corporation meeting was called to order at 5:32 p.m. by Claudia Young, President. Robin Coffman, Administrative Assistant, was present to take minutes.

**1. ROLL CALL OF MEMBERS**

Directors Present: President Claudia Young, Secretary Anne Rottmann, and Member Kaye Bertels (via conference call). There is one open vacancy on the MRRL Building Corporation board of directors.

Director(s) Absent: Vice President Anita Randolph

**2. APPROVAL OF MINUTES**

Anne Rottmann made a motion, seconded by Kaye Bertels, to approve the April 19, 2022, minutes. Motion carried.

**3. ANNUAL FINANCIAL UPDATE**

Claudia Young provided some background information regarding the Missouri River Regional Library Building Corporation. The Corporation was established to hold the debt for the Osage County Library District's facility. Once this debt is paid off, the ownership/deed will be transferred to MRRL. Debra Winter, Accountant, provided the financial report for the Corporation. Claudia Young made a motion, seconded by Anne Rottman, to accept the financial update, as presented. Motion carried.

Claudia Young also provided an update on the filing for the Corporation with the Secretary of State's Office and Missouri Department of Revenue, Taxation Division. She has submitted the annual registration and fees to keep the Corporation in good standing.

**4. NEW BUSINESS**

**A. Appointment of Member(s)**

Claudia Young made a motion, seconded by Anne Rottmann, to appoint Debra Winter to the MRRL Building Corporation. Motion carried.

**B. Election of Officers**

Claudia Young made a motion, seconded by Anne Rottmann, to approve the proposed slate of officers: President - Claudia Young; Vice President - Anita Randolph (Cole County representative); Secretary - Anne Rottman (Jefferson City representative); and

Treasurer - Debra Winter. Kaye Bertels (Osage County representative) will remain as a member. Motion carried.

**5. CONFLICT OF INTEREST POLICY**

Claudia Young made a motion, seconded by Anne Rottmann, to approve the conflict of interest policy for the Corporation, as presented. Motion carried.

**6. ADJOURNED**

Meeting adjourned at 5:45 p.m.

**Minutes approved on March 19, 2024.**